



WEDDING RENTAL REQUEST FORM

THANK YOU FOR YOUR INTEREST IN THE SMITH CENTER FOR THE PERFORMING ARTS.

Completing and submitting this application is the first step in the booking process.

APPLICANT INFORMATION:

Bride Contact Information:

Name: _____

Phone: _____ Cell Phone: _____ Fax: _____

Email: _____

Address: _____

City | State | Zip: _____

Groom Contact Information:

Name: _____

Phone: _____ Cell Phone: _____ Fax: _____

Email: _____

Address: _____

City | State | Zip: _____

WEDDING INFORMATION:

Date(s) requested: _____

Time(s) requested: _____

Venue(s) requested: _____

Estimated number of guests: _____

Are you flexible with your wedding dates? Yes No

How many days do you estimate your wedding will need including load in/load out? _____

Please select the applicable: Ceremony Reception Hors d'oeuvres

Buffet Plated Open Bar Cash Bar

This form is a request to book dates and should not be construed as a commitment nor as establishing booking priority for the prospective rental client vs. other prospective clients.

Please complete and return by emailing events@thesmithcenter.com or by faxing to 702.614.0205.
If you have any questions, please call Events Sales at 702.928.2002.